

SCRIBE

Job Description:

The job of the scribe is to make sure the judges have the proper tests for each ride, ensure that the test is marked with the correct competitor's number, and write down the judge's comments exactly as given. When you pick up your clipboard, take a moment to look through the tests to be sure they are correct and match the schedule.

Your job is to take notes and make sure all the correct blanks are filed in (score and comment- if given- for every movement, judge's signature). Be sure to check the horses bridle number with the test sheet.

Job Requirements:

For upper level classes, you **MUST** have prior experience. You must be able to write fast and legibly – at the same time! You should be organized and able to multitask – judges do not always give scores and comments in order, so you must keep up with the judge and make sure no movements are skipped. (Although not required, the ability to read minds does help.)

What to Expect:

You'll be seated in a booth with the judge- out of the rain and sun. You will pick up a clipboard and a box of supplies (pens, pencils, ect.) from the volunteer coordinator. There will be a chair and a desk in the booth for your use.

You will learn a lot from the scores and comments – both about the judge (what they look for, pet peeves, etc) and on how to ride a test. However, this is a job where the old adages "to be seen and not heard" and "speak only when spoken to" apply.

As a scribe, you have a wonderful learning opportunity. Listen to the comments and learn what the judges look for. This will help you become a better rider, and concentrate on the tips you have just learned from an experienced judge. Scribing is an important job -- your recordkeeping will be responsible for the final scores and placing of the competitors. The comments you write down will help competitors improve their riding. Try not to get distracted about watching the competitor and forget to record the information! Although this is an important job, you can also have fun and learn a lot!

For more information, please see the USDF's Guide for Scribes!